

**SPECIAL REPORT for Regular Promotion from JTO to SDE**

1. Name of the JTO with Staff No. :
2. HR ID NO. :
3. Date of birth :
4. Whether at present working on deputation in other Circles/ Organization/Dept/ foreign Govt and if so, name thereof :
5. Whether belongs to SC/ST :
6. Date of appointment as JTO :
7. Year of recruitment :
8. Whether there is any disciplinary/ Vigilance case pending and if so, position of such case, in this connection:
9. Whether any representation from the officer against adverse entries in his confidential report is pending decision of the Competent Authority, if he has not submitted any such representation but the time allowed for the purpose is not over, the fact may be stated :  
:
10. Remarks about integrity (these remarks should be positive and definite to be recorded after the scrutiny of confidential records of the officer) :
11. Remarks and recommendations of the Competent Authority (in case not recommended, the reasons thereof) :

Date:

Signature of a JAG rank Officer

Stamp and Designation Seal