



BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

Office of the Chief General Manager Telecom, Karnataka Circle,
No. 1, Swamy Vivekananda Road, Halasuru, Bangalore-560 008.

No. Staff-III/ TBP/ 2016-17/ 41 dated at Bangalore - 08 the 09.01.2017.

- To:
1. All Heads of SSAs/ Mobile Services (Operations/Development), Karnataka Circle, including Principal General Manager, BGTD.
 2. The Principal, RTTC Mysore/AGM AT/ DE NRC/ CTSD, Bangalore

(THROUGH CIRCLE INTRANET ONLY)

Sub:- Executive Time Bound IDA Pay Scale Upgradation (TBU) under Executive Promotion Policy ... Calling of APARs & other details – reg.

Ref:- BSNL Hqrs. ND OM No. 400-61/2004- Pers. I dated 18.01.2007 & subsequent orders related to TBU.

Time Bound IDA Pay Scale Upgradation for Group 'B' Level Officers in the grade of **SDE/ Sr.SDE/ DE/ AGM/ PA /PS** is to be processed under Executive Promotional Policy who are due for Time Bound Financial Upgradation from **01.01.2017 to 31.03.2017.**

In this connection, the following information is required;

(I) For Subsequent Upgradation - Cadrewise information in respect of Executives eligible for Subsequent Time Bound IDA Pay Scale Upgradation from **01.01.2017 to 31.03.2017**, as per the following Proforma in Excel Format may be furnished by verifying their Service Books with the **counter signature of IFA/ DGM(Fin).**

(a) For Time Bound Upgradation E2 - E3 & E3 - E4 (to be filled up whichever is applicable)

Sl. No	Name of the Executive	Present designation	Unit/ SSA wkg.	Staff No / HR No.	Present Pay Scale	Date of assumption as JTO	SDE w.e.f	Date of lateral promotion as Sr.SDE, if any	Effective Date of I TBU (E1-E2) or E2-E3)	Circle Office TBU Order reference w.r.t. Col.10	Date of completion of Mandatory Training/ Online Exam w.r.t. Col.10
1	2	3	4	5	6	7	8	9	10	11	12

Effective Date of II TBU (E2-E3) or (E3 -E4)	Circle Office TBU Order reference. (w.r.t.Col.13)	Date of completion of Mandatory Training/ Online Exam. (w.r.t.Col. 13)	Comm unity	Vig. Clearance	Special Report	Date of eligibility for Subsequent TBU	Date of retirement/ VR if applicable	Remarks
13	14	15	16	17	18	19	20	21

G. Laxmi

(b) For Time Bound Upgradation E4 – E5 & E5 – E6

(to be filled up whichever is applicable)

Sl. No.	Name of the Executive	Present designation	Unit/ SSA w/kg.	Staff No. & HR No.	Present Pay Scale	Present Basic Pay	Date of assumption as SDE	Date of lateral promotion as Sr.SDE, if any	Date of assumption as DE(Adhoc), if any
1	2	3	4	5	6	7	8	9	10

Effective Date of I TBU (E2-E3)	Circle Office TBP Order reference (w.r.t Col.11)	Date of completion of Mandatory Training / Online Exam (w.r.t Col.12)	Effective Date of II TBU (E3-E4)	Circle Office TBP Order reference (w.r.t col. 14)	Date of completion of Mandatory Training / Online Exam (w.r.t Col.15)	Effective Date of TBU in DE Grade (E4-E5), if any	Circle Office TBP Order reference (w.r.t Col.17)	Date of completion of Mandatory Training / Online Exam (w.r.t Col.18)
11	12	13	14	15	16	17	18	19

Community	Vigilance Clearance	Date of eligibility for Subsequent TBU	Date of retirement/ VR, if applicable	Remarks
20	21	22	23	24

Signature of IFA /DGM(Fin.)

Signature of Competent Authority

(Officer not below the rank of JAG)



(c) For PAs /PSs. (to be filled up whichever is applicable)

Sl. No.	Name of the Executive	Unit wkg.	Staff No. & HR No.	Date of appointment in the cadre of Steno	Date of assumption as PA			As on 01.01.2004 (i.e.,on the date of re-structuring)		
					Date	Pay scale	Basic Pay	Designation	Pay Scale	Basic Pay
1	2	3	4	5	6	7	8	9	10	11

Date of assumption as PS			Date of issue of ACP, if any.			Details reg. I Time Bound Up gradation (TBU)		
Date	Pay Scale	Basic Pay	Date	Pay scale	Basic Pay	Effective Date of I TBU	Circle Office TBU Order reference	Date of completion of Mandatory Training/ Online Examination
12	13	14	15	16	17	18	19	20

Details reg. II Time Bound Up gradation (TBU)			Date of eligibility for next TBU	Community	Date of retirement / VR, if applicable
Effective Date of II TBU	Circle Office TBU Order reference	Date of completion of Mandatory Training/ Online Examination			
21	22	23	24	25	26

Signature of IFA /DGM(Fin.)

Signature of Competent Authority
(Officer not below the rank of JAG)

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(II) **Forwarding of APARs**

Xerox copies of Up-to-date APARs (duly attested by DGMs) for the period 2010-11 to 2015-16 in respect of the eligible Executives **duly assessed by Reporting officer and reviewed by Reviewing officer (enclosed properly in individual folders)** alongwith Special Report may be forwarded.

(III) **Forwarding of Vigilance Clearance**

Vigilance Clearance in respect of the Executives who are eligible for TBU E2-E3, E3-E4, E4-E5 & E5-E6 may also be furnished **separately (TBUwise)** in the **prescribed format** as shown below.


VIGILANCE FORMAT

Sl. No.	Name Shri/Smt.	Desgn	Status (Substantive Grade)	Scale of Pay	Date of Birth	Date of posting in present circle	Whether absorbed (Y/N)	Staff No. and HRMS No.	Ending date of currency of minor punishment falling in last 3 Yrs or minor penalty imposed in last 3 Yrs	Ending date of currency of major punishment falling in last 5 Yrs or major penalty imposed in last 5 Yrs	Any disciplinary case contemplated/ pending as per records.	Any complaint under investigation as per records if yes (date of receipt of complaint).	VC may be granted/ withheld	Whether APR submitted for the year ending 31.12.2016
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	15

Signature of Competent authority

All the above information, **strictly as per the prescribed proforma (in Excel format)** may be sent either by post or submitted personally to the undersigned not later than **08.02.2017**.

NOTE: Eligibility conditions for Time Bound Upgradation in respect of Executives have to be determined by concerned SSAs/ Divisions/ Units, after thorough verification of their Service Book.


(R P HEMADRI)

Asst. General Manager (Admn.),
for Chief General Manager Telecom,
Karnataka Circle, Bangalore-560 008.

Copy for information and necessary action **in respect of PAs/PS** to:

1. The Chief General Manager, Telecom QA Circle, Bangalore
2. The Chief General Manager, T & D Circle, Jabalpur
3. General Manager, STR/STP, WMS compound, Jayanagar, Bangalore
4. The Deputy Director General, VTM, Telecom Bldg., Bangalore-01
5. Chief Engineer, Civil/Electrical Circle/Sr. Architect, Bangalore
6. The Deputy General Manager, Data Network, Bangalore.
7. The Suptd. Engineer (C), BSNL Civil Circle, Hubli,
8. The Divisional Engineer, A/T (TRANS), BSNL, BG.
9. The Divisional Engineer, A/T (SW), BSNL, BG-22
10. The DE, OFP, BSNL, Hubli.